

Exhibit 18-2
Youthbuild Program

6509.2 REV-5

Guide for Review of Youthbuild Beneficiary Eligibility			
Name of Grant Recipient:			
Staff Consulted (Name and Title):			
Grant Number:			
Name(s) of Reviewer(s):		Date:	

NOTE: All questions that address requirements contain the citation for the source of the requirement (statute, regulation, NOFA, approved application, contract or grant agreement). If the requirement is not met, HUD must make a finding of noncompliance. All other questions (questions that do not contain the citation for the requirement) do not address requirements, but are included to assist the reviewer in understanding the participant's program more fully and/or to identify issues that, if not properly addressed, could result in deficient performance. Negative conclusions to these questions may result in a "concern" being raised, but not a "**finding.**"

Instructions: This Exhibit is designed to evaluate participant eligibility for the Youthbuild grant recipient's program per the requirements of 24 CFR 585.401(a)(6). For the time period reviewed, obtain a random sample of participant files. Chose a percentage of active and inactive participant files (e.g., graduates, dismissals, drop-outs).

Questions:

1.

For the files reviewed, does the Youthbuild grant recipient have documentation for each participant showing that the individual is between the ages of 16 and 24 (inclusive) at the time of enrollment? [24 CFR 585.4, "Participant"]	<input style="width: 30px; height: 20px;" type="checkbox"/> Yes	<input style="width: 30px; height: 20px;" type="checkbox"/> No
Describe Basis for Conclusion: <div style="border: 1px solid black; height: 100px; width: 100%; margin-top: 5px;"></div>		

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2.

For the files reviewed, does the Youthbuild grant recipient have documentation for each participant showing that the individual is a very low-income individual or a member of a very low-income family (defined as earning below 50% of the median income) at time of entry? [24 CFR 585.4]	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Describe Basis for Conclusion: 		

3.

For the time period reviewed, does the Youthbuild grant recipient have documentation evidencing that 25 percent or fewer of the program participants are not high school dropouts? [24 CFR 585.4]	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Describe Basis for Conclusion: 		

4.

For the time period reviewed, does the Youthbuild grant recipient have documentation to support that no more than 25 percent of the beneficiaries of the program are above the low- to very low-income eligibility requirements? [24 CFR 585.4]	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Describe Basis for Conclusion: 		

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5.

For the files reviewed, does the Youthbuild grant recipient have documentation indicating whether the participant is a high school dropout? [24 CFR 585.4]	<input type="checkbox"/> Yes <input type="checkbox"/> No
Describe Basis for Conclusion:	